

# *Sangamon Valley LEPC*

*P.O. Box 2105, 2801 N. Fifth Street  
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## **AGENDA**

*March 20, 2014  
8:30 AM  
Office of the State Fire Marshal  
1035 Stevenson Drive  
Springfield, IL 62703*

*Meeting called to order by David Butt, Chairman*

*Approval of minutes from last meeting (01/16/2014)*

*Self-introductions*

*Recognition of LEPC Members  
Welcome to Visitors*

*Old Business*

*Hazard Identification and Risk Assessment – July 17, 2014 at OEM Building  
GIS Layers for Pairing with Tier 2 Data  
Filing of 2013 Tier 2 Reports  
Report on LEPC Emergency Planning Project  
Hazardous Material Emergency Planning Grant  
Springfield Area Transportation Study – Citizens Advisory Committee*

*New Business*

*Hazardous Commodity Transportation Flow Study  
Annual Review of Comprehensive Emergency Response Plan for Sangamon County  
Winnebago Co. LEPC Conference / April 16 – 17, Rockford  
University of Chicago Capstone Project*

*Other Business*

*Other business old or new  
Public comment  
Next meeting: May 15, 2014, at Athens City Hall  
Motion to adjourn*

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## **MINUTES OF THE SANGAMON VALLEY LEPC MEETING – March 20, 2014**

**Call to Order** - The Chair, David Butt, called the meeting to order at 8:30 am, at the State Fire Marshal's Office Auditorium, 1035 Aldai Stevenson Drive, Springfield IL 62703.

There was a quorum with 19 members present: Jeph Bassett, Springfield Fire Department (SFD); John Brennan, Village of Williamsville; David Butt, Sangamon County Office of Emergency Management; Joe Crowe, Athens Fire Protection District; Roger Cruse, Ameren Illinois; Glenn Fisher, American Red Cross; Tracy Garrison, Sangamon County GIS; Larry Graf, Menard County EMS; Stephanie Howard, Memorial Medical Center (MMC); Jason LeMar, Menard County GIS; Ralph Long, IL Air National Guard (ANG), Pat Metz, City Water, Light and Power; Mike Moos, Sherman EMA; Chris Richmond, SFD; Bill Russell, Sangamon County Rescue Squad; Jim Strutz, American Water Works Association; Linda Valente, ANG; Diana Wade, Sangamon County Department of Public Health; and Linda Wheeland, Springfield-Sangamon County Regional Planning Commission.

**Approval of the Minutes** - Minutes from the LEPC meeting of January 16, 2014, were distributed via e-mail prior to this meeting. A motion was made by Chris Richmond, seconded by John Brennan and approved unanimously to accept these minutes.

**Introductions** - Self-introductions were made by the members in attendance. Five visitors were present: Mike Crews, Christian County LEPC; Beth Skeeters, Independent Planner; and Jeff Brown, Bob Flemming and Kevin Sledge, all from Illinois Emergency Management Agency (IEMA).

### **Old Business**

Hazard Identification and Risk Assessment (HIRA) – Completion of a HIRA is an important undertaking for counties, which requires a broad cross-section of participation. Recognizing the great attendance at our meetings, the Chair believes that our LEPC membership provides the type of cross-section needed to complete a HIRA for both Sangamon and Menard Counties. Rather than take a summer vacation and skip our July meeting, this year the LEPC will meet on July 17, 2014, at the OEM Building for a HIRA activity among our members. There is a methodology for identifying hazards and assessing their risks. The Chair will seek assistance from IEMA to facilitate our activity in July. Each member of the LEPC can bring an additional person from their organization to participate in the HIRA activity.

GIS Layers for Pairing with Tier 2 Data – IEMA's software for handling Tier 2 Reports has mapping enhancements that can be further enhanced with GIS layers. IEMA wants to develop the GIS enhancement with input from LEPCs. Tracy discussed this topic with his GIS User Group last month. He will contact Pam Brooks with their ideas. One idea for a statewide map was to indicate the response area for each regional Hazmat team. Chris Richmond shared that the SFD Hazmat team has increased its foam capabilities. The team has viewed Growmark's Menard Terminal and would like notification of future Growmark exercises.

2013 Tier 2 Reports – The Chair told the committee that 150 Tier 2 Reports of an expected 152 have been received thru March 19 (Note – the final 2 were filed before noon on March 20). The Chair contacted delinquent filers immediately after the March 1 deadline with the intention of having all Tier 2 Reports in hand by the end of this week. One of these last 2 is the initial Tier 2 Report for Athens Water Treatment Plant. It is the last that we need from the Chlorine project we have pursued for over a year. Community-Right-to-Know aspects mandate that LEPCs have documentation from facilities with Extremely Hazardous Substances. Jason LeMar suggested that we invite Athens' water plant supervisor to the May LEPC meeting, which is being held at Athens. The Chair also asked Jim Strutz to bring information on water associations to that meeting for sharing with the plant supervisor.

Report on LEPC Planning Project – The Chair encouraged Beth Skeeters and Stephanie Howard to continue working on updates for both MMC site plans. Beth now has a full time assignment with the Department of Defense. Beyond these, we may not pursue further updates. We will try to write new plans for the Chlorine sites that have filed their initial Tier 2 Reports.

Hazardous Materials Emergency Planning (HMEP) Grant – The Chair introduced Mike Crews from Christian County LEPC. This LEPC is writing site plans very similar to ours. The Chair of the Illinois Terrorism Task Force (ITTF) has a team that now oversees all IEMA grants. He recently spoke at meeting attended by the Chair, Mike and Larry Graf. ITTF promotes regional funds spending. The US Department of Transportation (DOT) is pushing harder for HMEP grant projects to focus on transportation issues. With uncertainty of guaranteed funding for the long-term of our site specific planning project, the Chair believes that we cannot afford to bring on a new independent planner to learn this position. The Chair will work with Christian County LEPC to find a compromise between its style of site plans and our style of site plans with the objective of getting 9 new plans written for the facilities we have identified with Chlorine storage. Kevin Sledge indicated that few LEPCs have sought reimbursement for activities this year. He is optimistic that our funding for the present year is secure.

Springfield Area Transportation Study-Citizens Advisory Committee (SATS-CAC) – The Chair thanked John Brennan for being our committee's representative to this other committee. JB spoke of attending one meeting in February and another upcoming. He is still learning all the acronyms and will take LEPC perspectives on Hazmat transportation issues to the SATS-CAC. He has a survey to share that can be accessed at <https://docs.google.com/forms/d/1oIB7h1OCpAWPHtS3ftioIMr3evkCqxeNYWwgnYIN3UU/viewform>.

## **New Business**

Hazardous Commodity Transportation Flow Study – A flow study is one task that it appears the USDOT would have no concerns for funding thru HMEP. A good study could help us define LEPC perspectives on Hazmat transportation issues. The Chair has sought information on flow studies and what type of deliverable would be of value to the LEPC and SATS. The Chair has spoken to a potential vendor, but it appears that the deliverable best focuses on truck freight over rail freight and generalizes the types of freight. If we use the SATS area, Hazmat truck freight moves around the populated area on interstate highways, but rail freight moves within the populated area. Linda Wheeland shared an example of an older rail Hazmat flow study for counties in Washington that is commodity specific with some SATS members. The Illinois Commerce Commission member was doubtful that today's railroads would share such information. The Illinois DOT member may have a lead for us thru the Association of American Railroads. Ralph Long told how the ANG had some success at obtaining rail Hazmat freight data in the past for risk assessment of the air base. The Chair will continue to work with these members to try to obtain data for a flow study on the Norfolk Southern, Union Pacific and Canadian National railroads. Mike Moos described the benefits of such information beyond the SATS area as numerous other communities have rail tracks thru their towns.

Annual Review of Comprehensive Emergency Response Plan for Sangamon County – The entire plan for Sangamon County with highlighted updates needing approval was distributed by e-mail ahead of the meeting. New copies of pages 20-21 were distributed at the meeting based on additional nursing home information provided to the Chair by Diana Wade. The Chair identified all the changes appearing on 9 of the plan's 24 pages. Sharp proofreaders found Scrivener's errors of transposed and repeated numbers on pages 20-21, which were corrected. A motion was made by Joe Crowe, seconded by Pat Metz and approved unanimously to accept the revised plan. It will be dated March 20, 2014, and distributed to all LEPC members, all fire departments serving the county, IEMA Region 6 and the SERC at IEMA.

Winnebago County LEPC Conference – This year's conference will be held April 16-17. Several of our members have attended this over the years. Chapter 8 of our plan references this conference as a training opportunity along with its website <http://www.winn-lepc.org>. The Chair encouraged members with an interest, who might be available that week, to notify him.

University of Chicago Capstone Project – The Chair was contacted last year by 3 graduate students who are looking at effectiveness of LEPCs. He believes that an initial premise is that better reporting by industry to its LEPC and sharing by the LEPC with its fire departments could have mitigated the loss of life at West, TX in 2013. In the end, they are trying to compare and contrast LEPCs serving Cook, DuPage and Sangamon counties. The Chair has provided these students with copies of our annual summary reports for the 9 years between 2005 and 2013, showing how we have grown by establishing a mission statement and list of goals. The Chair will be interviewed on April 4. He has a list of 15 questions for which he intends to provide prepared answers.

## **Other Business**

Business Old or New – Diana Wade announced a Medical Reserve Corps conference on April 12. Chris Richmond announced a role for fire fighters to march in the re-enactment of the Lincoln funeral procession on May 3, 2015.

Meeting Closure – There was no public comment. The next LEPC meeting is scheduled for 8:30 am, May 15, 2014, at the Athens City Hall. There being no further business, a motion was made by Chris Richmond, seconded by Mike Moos and approved unanimously to adjourn the meeting at 10:10 am.